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State of New Mexico

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Purchasing Department

ONE CIVIC PLAZA, N.W.
ALBUQUERQUE, NM 87102
(505) 468-7013
FAX (505) 468-7067

DATE: 31 March 2010

ATTN: All Prospective Offerors

FROM: Natara Landrau, Buyer

SUBJ: **Request for Proposals (RFP) #27-10-NL**
EMS MEDICAL PRODUCTS

The Bernalillo County Purchasing Department, on behalf of the Bernalillo County Fire and Rescue Department, is seeking proposals from prospective Offerors to provide EMS Medical Products on an as needed basis.

A non-mandatory pre-proposal conference will be held on April 7, 2010 at 2:00 p.m. (local time) at the Albuquerque/ Bernalillo County Government Center, One Civic Plaza NW 10th Floor, Conference Room B, Albuquerque, NM 87102. Prospective Offers are encouraged to attend.

Pertinent Proposal Documents can be downloaded through the Purchasing Department's website at no cost to registered vendors. Vendors not registered are welcome to register through the Purchasing Department's website, www.bernco.gov and pay the required annual fee of \$50.00 plus a convenience fee of \$1.49 to process payment by credit card or \$1.25 per e-check. Vendors will have the ability to download the RFP document immediately following registration and payment. Vendors are also welcome to contact Jacqueline Little at (505) 468-7387, or by e-mail: jlittle@bernco.gov to request a hard copy of the RFP documents at a cost of 50 cents per page.

Sealed submittals for the referenced proposal must be addressed and delivered, no later than 4:00 PM (local time) April 28, 2010, to the Bernalillo County Purchasing Department, One Civic Plaza, 10th Floor, Room 10010, Albuquerque, NM 87102. The Purchasing Department will date and time stamp the sealed envelope upon receipt.

Questions regarding the proposal submission process, instructions to offerors or terms and conditions, shall be directed to the Buyer, Natara Landrau via e-mail to nlandrau@bernco.gov.

xc: RFP File #27-10-NL